

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**ECONOMIC AND SOCIAL OVERVIEW & SCRUTINY COMMITTEE**  
**THURSDAY 20 SEPTEMBER 2018**

**COMMITTEE WORK PROGRAMME 2018/2019**  
**REPORT OF THE HEAD OF DEMOCRATIC SERVICES**

**(Contact: Keith Butler, Tel: (01993) 861521)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on its Work Programme for 2018/2019.

**2. RECOMMENDATION**

That the Committee notes the progress with regard to its 2018/2019 Work Programme.

**3. BACKGROUND**

3.1. At the May meeting the Committee gave consideration to the development of its Work Programme for the year 2018/2019 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached in the [Appendix](#) is the approved Work Programme for 2018/2019 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2018/2019 which is attached in the [Appendix](#) to this report.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, the Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

Keith Butler  
Head of Democratic Services

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Date: 11 September 2018

Background Papers  
None

| Work Area |  | Comments  | Meeting / Anticipated Completion Date | Originator |
|-----------|--|---|---------------------------------------|------------|
| 1         | RAF Brize Norton                                 | <p>The former RAF Liaison Group has now been reconstituted as a Civilian-Military Partnership Group with representatives from the County, District and Town Councils, the RAF and Defence Infrastructure Organisation, the LEP and key local businesses. The focus of this group is on the relationship between the RAF base and the local community of Carterton and beyond, and the impact and influence this can and does have on the local infrastructure and facilities.</p> <p>In terms of the REEMA North housing site, discussions are ongoing and progressing positively with the DIO in relation to securing the early delivery of this development.</p>  | On-going for periodic updates         | E & S      |
| 2         | Oxfordshire Health Care Transformation Programme | <p>Reports will be submitted as appropriate as the Transformation Programme progresses.</p> <p>At the May meeting it was agreed that Mrs Hibbert-Biles, the County Council's Cabinet Member for Public Health &amp; Education, and a member of the Oxfordshire Health Improvement Board and Health and Wellbeing Board be invited to attend a future meeting to advise Members how this issue was being addressed at County level.</p> <p>Mrs Biles was unable to attend this meeting and was invited to attend the meeting in September. However, Mrs Biles stood down from the County Council's Cabinet at the end of August, so it is now proposed that Councillor Lawrie Stratford is invited to attend a future meeting.</p> | On-going as required                  | E & S      |

| 3 | Police, Community Safety and CDRP                                | The Committee receives an annual update from the Local Police Area Commander regarding policing priorities for the area.   | Superintendent Mark Johns is to attend this meeting.   | Council |
|---|--|--|--|---------|
| 4 | Elements of the Local Development Framework (LDF) as appropriate | The Council's Local Plan has been accepted by the Government's Planning Inspectorate and will be presented to Councillors for formal adoption at a special meeting on Thursday 27 September.   | Completed  | E & S   |
| 5 | Leisure Management Contract Working Party                        | At the conclusion of consideration of the procurement of the leisure management contract and delivery of the current service it was agreed that the Working Party would be held in abeyance but that further meetings could be arranged to address specific issues on a 'task and finish' basis should the need arise.   | In abeyance  | E & S   |
| 6 | Planning Enforcement   | At the May meeting the Chairman suggested that the Committee should include consideration of the Council's Planning Enforcement Function, including staffing levels, in its Work Programme.<br>It was agreed that the Head of Development Control would provide an update to the <a href="#">report</a> submitted to the Committee in September 2017.<br>Members also requested that an Officer from the Legal Section be invited to attend to explain the difficulties faced in progressing enforcement action. | A paper has been included on the agenda for this meeting, and it is anticipated that a Solicitor will be in attendance | E & S   |
| 7 | Affordable Housing and Housing Need                              | At the May meeting it was agreed that Officers be requested to attend a future meeting to explain the way in which housing need was calculated when assessing the need for affordable housing for development control purposes.  | It is anticipated that a paper will be included on the agenda for the November meeting of the Committee                | E & S   |

|           | <b>Work Area</b>                            | <b>Comments</b>   | <b>Meeting / Anticipated Completion Date</b>   | <b>Originator</b> |
|-----------|---|---|--|-------------------|
| <b>8</b>  | Application of Section 106 contributions    | A report was considered at the last meeting.  | Completed  | E & S             |
| <b>9</b>  | Review of Outside Bodies                    | <p>At the May meeting it was agreed that a Working Group be established to undertake a review of outside bodies. The Group was due to meet on 12 September, with an oral report being provided to this meeting.</p> <p>However, that meeting had to be postponed, so it is hoped that it will meet ahead of this Committee's next scheduled meeting date of 22 November 2018.</p> | November 2018  | Cabinet           |
| <b>10</b> | Oxfordshire Garden Village Area Action Plan | A report inviting the Committee to comment on the Oxfordshire Garden Village Area Action Plan was considered at the last meeting.   | Completed  | E & S             |
| <b>11</b> | Citizens Advice West Oxfordshire            | At the last meeting it was agreed that the Committee give consideration to the work of Citizens Advice West Oxfordshire and the impact of the Council's adoption of a commissioning approach to funding the organisation.   | A report will be submitted at the appropriate juncture.  | E & S             |
| <b>12</b> | Mental Health and Domestic Violence         | At the last meeting it was agreed that these issues be included within the Work Programme.  | Superintendent Johns has been asked to provide some information on the efforts made by TVP to respond to the problem of domestic violence. | E & S             |
| <b>13</b> | Community Infrastructure Levy               | At the last meeting it was agreed that progress on the introduction of the Community Infrastructure Levy and arrangements for determining the distribution of funds be included within the Work Programme.  | A report will be submitted at the appropriate juncture.  | E & S             |